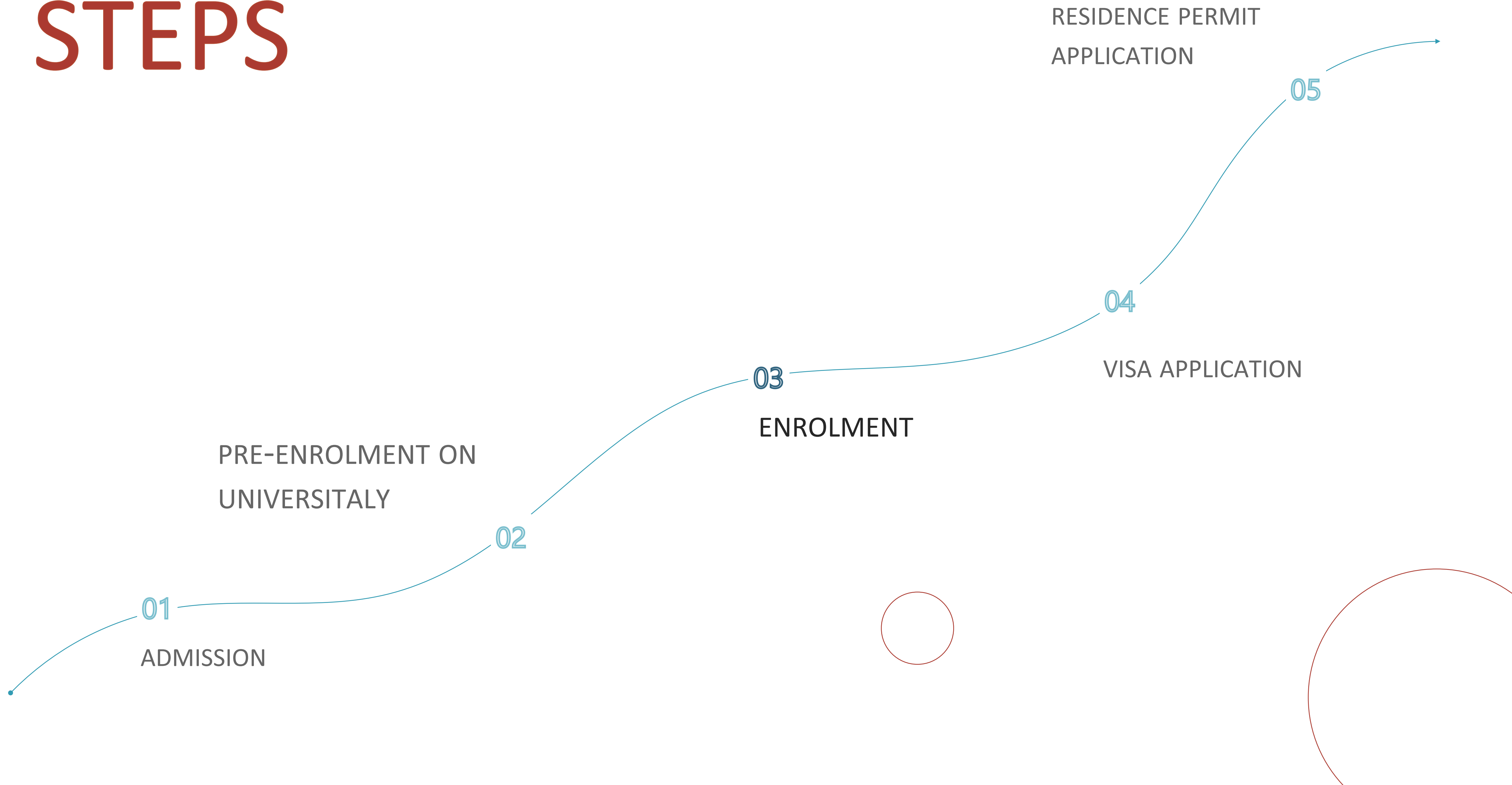
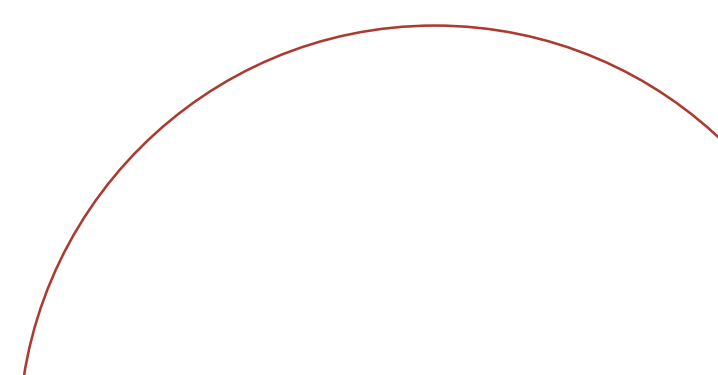


STEPS



CHECK LIST

[before arrival in Italy]

- Pre-enrolment on universitaly
 - Apply for an entry Visa
 - Matriculate on Studenti Online and pay the 1° installment of tuition fees (with the deadline set by the degree programme)
 - Prepare the documents for enrollment and upload them on Studenti Online
 - If you want to apply ER.GO grants, prepare the required documents then apply online
 - Request the Italian tax code
 - Search for accommodation
- 

ENROLMENT ONLINE

[before arrival in Italy]

- 0 Degree programmes may have different deadlines for the checking of requirements and for matriculation. The specific deadlines are detailed on the website of your [chosen degree programme](#). Unless Degree Programme websites state otherwise, matriculation in First, Second, and Single Cycle Degree Programmes opens on 27 July 2023.
- 01 Enter Studenti Online with your university credentials and select the button 'Registration'
- 02 Pay the matriculation fee (€157,64) through PagoPA either online by credit card or at any branch of UniCredit Bank using the printed payment code issued by Studenti Online
- 03 Enrol on Studenti Online and upload all the required qualification documents:
('Calls' — 'Matriculation for the 23/24 academic year - document upload for international students with foreign qualifications')

Studenti Online Help Desk

To receive support in using Studenti Online or to report a malfunction

E-mail:
[Support service e-mail](#)

Telephone:
+39 051 20 80 301

Opening hours:
Monday - Friday 9:00-13:00 and 14:00-17:00

General information on teaching and student services



















For general information on teaching and student services contact the Public Relations Office - [URP](#).

Also find out:

[More information about credential](#)
[Contacts for international students](#)
[Privacy Policy Statement](#)

[See all »](#)

01

 Admission application Take part in the selection	 Registration Enrol in a Degree Programme	 Exams - AlmaEsami Enrol for exams and progress tests	 Bookings Register for entrance exams, language test, job placement ...	 Transport pass application Apply for TPER transport pass at a subsidised price	 Fee situation - Enrolment Check your fee situation and make payments
 Certificates and self-certifications Print self-certifications and certificates with stamp	 On-line records book Check your university career	 Calls Opportunities offered to you by the University	 Language exam recognition Request language exam recognition	 Study plan Complete your study plan	 Graduation Launch the graduation procedure
 Programme transfer Request to transfer to another Degree Programme	 Transfer Request transfer to another university	 Withdraw from studies Complete the application for withdrawal from studies	 Suspension of studies Request Suspension of studies	 Diploma supplement Request the Diploma Supplement	 International mobility - AlmaRM International exchange programmes

02

03

Matriculation for the 23_24 academic year - document upload for international students with foreign qualifications
Period of registration: 14/02/2023 20:00 - 29/02/2024 23:55

Students can upload here the documents relating to their foreign qualification, passport, ID and if any visa or residence permit

[Back](#)

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ENROLMENT ONLINE

Documents to be uploaded:

- Summary of the pre-enrolment application (*from UNIVERSITY*)
- Copy of your university or post-secondary qualification, scanned copy in .pdf
(*translated and with confirmation of authenticity with legalization*)
- Declaration of Value or Diploma Supplement (*translated and with confirmation of authenticity*)
Or (**Authenticity/Verification certificates** issued by an [ENIC-NARIC](#) centre
(by way of example only, the [CIMEA](#) service in Italy, or the ECCTIS [QCAS](#) service in the UK)
- Transcript of Records (*translated and with confirmation of authenticity, there's no need of legalization*)

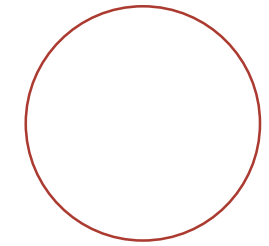
TRANSLATION AND VERIFICATION

Your final qualification needs to be:

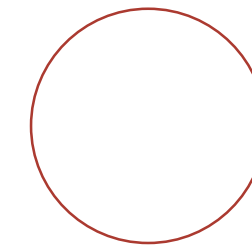
- ☐ Translated
- ☐ Legalized
- ☐ Accompanied by a Declaration of Value issued by the Italian Embassy or certificate from ENIC-NARIC Centres or Diploma Supplement
- ☐ Your transcript of Records needs to be translated too (not legalized)

TUITION FEES

Tuition fees depend on the chosen degree programme, the income of your family, the ECTS earned the year of enrollment

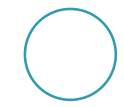


Maximum tuition fees can vary from 2.000 to 6.000€ per year, depending on the degree programme.
Please, consult the web page of the UNIBO's website dedicated to tuition fees



TUITION FEES

TUITION FEES FOR INTERNATIONAL STUDENTS



Don't miss our informative sessions:

- AlmaOrienta platform for the university's events, including informative sessions for international students: <https://almaorienta.unibo.it/en/events-and-open-days>
- Live Chats of Ravenna Campus' International Desk: <https://www.unibo.it/en/notice-board/ravenna/international-desk-live-chat>



For **ALL STUDENTS**: it is possible to apply for fee reduction, providing documents describing the income of your family: <https://www.unibo.it/en/services-and-opportunities/study-grants-and-subsidies/ergo>

ENROLMENT IN PRESENCE

[after arrival in Italy]



[visa procedures to be concluded by 30 November]

05 Make an appointment with Student Administration Office (segravenna@unibo.it;

Via Baccarini, 27 48121 Ravenna, RA), hand in all the original documents, and receive your Certificate of Enrolment *(to apply for residence permit). The secretary begins to receive appointments starting from the end of July; the originals cannot be delivered and therefore enrollment cannot be confirmed before that date. This is particularly important for non-EU citizens, who cannot receive the certificate before that date and therefore cannot apply for a residence permit within the envisaged 8 days upon their arrival in Italy*

06 Using the QR-code received by e-mail, print your student badge at the self-service machine (Palazzo Corradini, Via Angelo Mariani, 5, 48121 Ravenna RA)*

**for machines in other university buildings, please, check [the following link](#)*

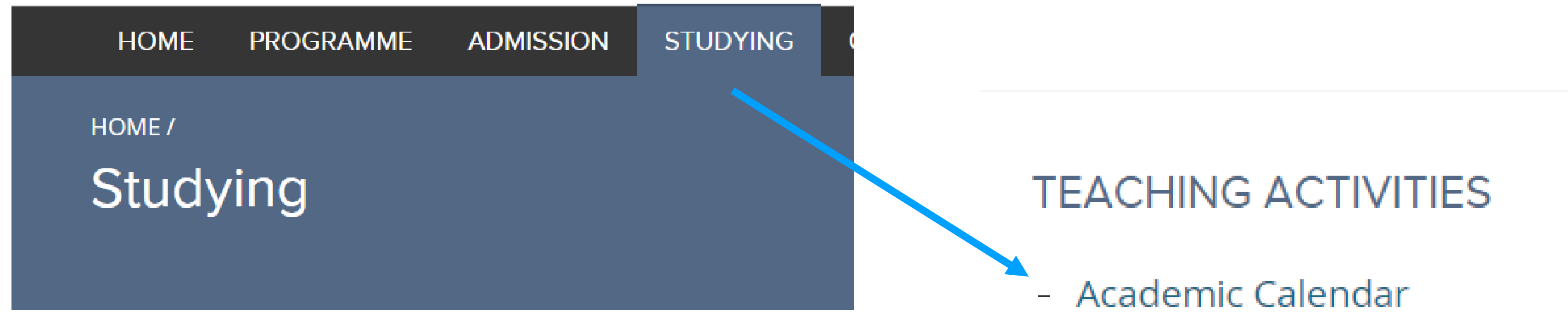
CHECK LIST

[after arrival in Italy]

- Complete the enrolment process
- Register for the SSN (National Health Service) or buy a health insurance
- Apply for your residence permit (within 8 days upon your arrival in Italy)
- Present your study plan online (Studenti Online)

BEST PLAN FOR YOUR TRIP?

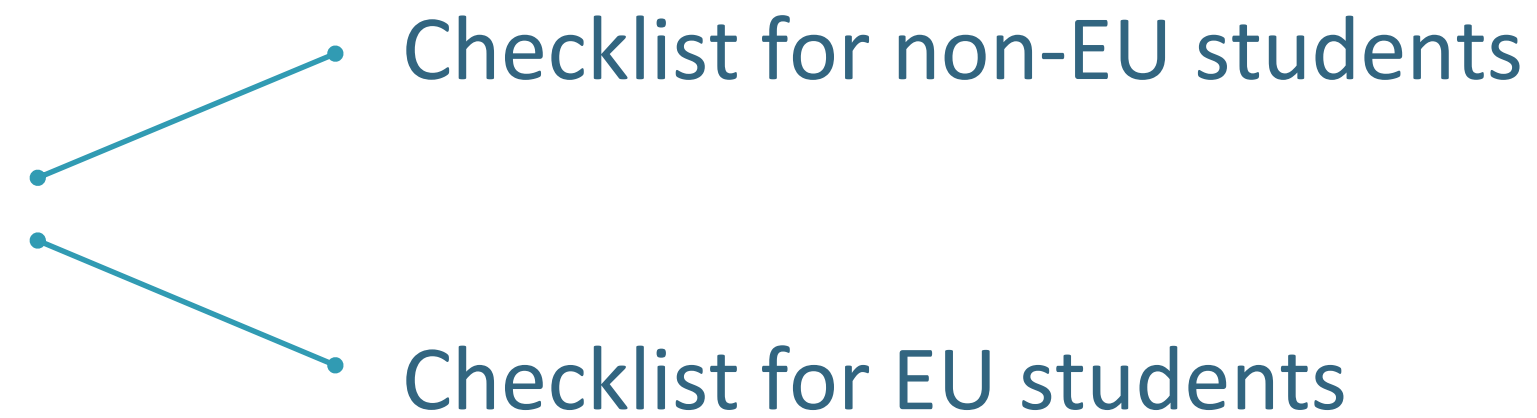
Look the programme website for the academic calendar, to know when the classes will start in September/October:



- We advise you to reach Italy before the beginning of classes, to look for accommodation and complete your enrolment with Student Administration Office

USEFUL LINKS

How to prepare for enrolment



Enrolling in a second-cycle degree programme: foreign qualification

[Tuition fees : general information](#)

[Tuition fees for international students](#)